



Student Entry and Eligibility Policy

Overview

The Redcliffe Aero Club (RTO No. 40971) acknowledges that we must comply with the VET Student Loans Act 2016 and the VET Student Loans Rules 2016, with regards to all student entry and eligibility requirements.

We acknowledge that we must comply with the procedures as outlined in the VET Student Loans Provider manual. The most recent version of the Manual V5.3 Dated February 2023 is available at the following link.

<https://www.dewr.gov.au/vet-student-loans/resources/vet-student-loans-manual-providers>

Section 4.7 describe the requirements for Student Administration (pages 44-59)

Section 4.8 describes the Policy and Procedures requirements (page 59-87)

Specifications

Students wishing to enrol in one of the below qualifications, will need to meet all enrolment requirements, VET Student Loan entry requirements (should they wish to apply for VSL Funding) and Industry currency. The Redcliffe Aero Club also requires students to meet CASA (Civil Aviation Security Authority) Industry currency requirements that are required for each of the Diploma courses listed below.

CASA Industry currency differs for each qualification:

- Industry currency to enrol into the AVI50222 Diploma of Aviation (Commercial Pilot Licence – Aeroplane) is to currently hold a Recreational Pilot Licence (RPL) CASA Licence
- Industry currency to enrol in the AVI50519 Diploma of Aviation (Instrument Rating) is to currently hold a Private Pilot Licence (PPL) CASA Licence.
- Current flight review (current for 24 months)
- Prepared to conduct a 90-day recency check.

All CASA references are current as of time of review however direct reference CASR Part 61.

With respect to the LLN assessment tool that the Redcliffe Aero Club uses is a program called BKS portal this is an approved and tested program that is used and maintained by TAFE QLD, students are required to complete the Initial and Diagnostic assessment as part of attending our “Pre Enrolment Information Sessions” potential students wishing to enrol in any of our below courses, this is conducted in a supervised environment to ensure integrity and authenticity.

- AVI50222 Diploma of Aviation (Commercial Pilot Licence – Aeroplane)
- AVI50519 Diploma of Aviation (Instrument Rating)

Students’ results are downloaded and emailed to students throughout the “Pre-Enrolment Information Session”, students results are evaluated by a qualified Trainer and Assessor and students are provided with a second opportunity to sit the LLN Assessment should they have been unsuccessful in reaching the enrolment benchmark.

**Policy**

All entry and eligibility requirements are discussed with potential candidates in detail over the two (2) day “Pre-Enrolment Information Session” which is required as part of the enrolment process for all students.

- AVI50222 Diploma of Aviation (Commercial Pilot Licence – Aeroplane)
- AVI50519 Diploma of Aviation (Instrument Rating)

Should a student not yet be able to demonstrate that they meet the entry requirements, The Redcliffe Aero Club will provide the student with support and/or mentoring both in ground school and flight training should the student wish to access these facilities.

Review

This policy shall be reviewed annually or as required in conjunction with any changes to the RTO Standards 2015, CASA Regulations etc.