



Recognition of Prior Learning (RPL)

Application Form Part 2

Student Name:

Student No.:

Qualification:



Recognition of Prior Learning (RPL)

What is a Recognition of Prior Learning?

Recognition of Prior Learning (RPL) is an assessment process where it is possible for a person to be given credit for formal or informal training previously undertaken or experience gathered through work and life experiences, where it relates to the course, they are enrolling in.

General Information

This Recognition of Prior Learning (RPL) Application is designed to help you put together evidence through a recognition process to achieve a nationally accredited qualification.

As a Registered Training Organisation (RTO), The Redcliffe Aero Club is obliged to recognise Australian Quality Framework Statements of Attainments issued by other Registered Training Organisations which can be used in evidence of an RPL application.

An RPL application could also be available where a student holds a CASA Industry Licence or Instrument Rating and can successfully demonstrate competence against the Units of Competency.

Recognition of Prior Learning (RPL) is a process for potential students to gain credit for their skills, knowledge, abilities and experience gained through working and learning. It can be gained at any stage, through formal and informal learning, in Australia or overseas or through other activities such as volunteering.

Recognition of Prior Learning Application will only be successful when a potential student has provided adequate evidence to support the training package requirements for that Unit of Competency.

Further information regarding units of competency, required skills and knowledge can be found at www.training.gov.au

Personal Details

Please print clearly and neatly, your full legal name exactly as it appears on your identity documentation.

| | |
|-----------------------------|--|
| Given Name: (First Name) | Middle Name: (Second Name) |
| Surname: (Last Name) | Additional Name: (Maiden Name) |
| Date of Birth: | Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Other |
| Home Phone: | Mobile Phone: |
| Email: | |

| | |
|-----------------------------|--------------------|
| Residential Address: | |
| Suburb / Town: | State / Territory: |
| Postcode: | Country: Australia |



Course Information

Which course are you interested in enrolling in? Please tick ✓

| |
|--|
| <input type="checkbox"/> AVI50222 Diploma of Aviation (Commercial Pilot Licence - Aeroplane) |
| <input type="checkbox"/> AVI50519 Diploma of Aviation (Instrument Rating) |

Application for RPL

Student Number (if applicable): _____

Date of Application: _____

Some of the evidence you should consider collecting to support your application would be a combination of primary and secondary evidence. These will be explained in further detail in the Evidence portfolio section of this guide.

Below are the standard rules that apply to the evidence you provide to your trainer / assessor to ensure that the evidence you are submitting is of good quality.

- ☐ **Currency** – can the assessor be confident that you can perform to the standard demonstrated by the evidence, now?
- ☐ **Authenticity** – can the assessor be confident that you have provided your own work?
- ☐ **Validity** – is the evidence sufficiently relevant to the competencies being assessed and current workplace practices?
- ☐ **Sufficiency** – have you provided enough evidence to cover all components of competency – task skills, task management skills, contingency skills, and job/role environment skills – as well as provide evidence of competent performance over time?

Record your evidence in the following boxes.

Employment History (Aviation Industry Only)

| Employer's Name | Period of Employment | Duties / Tasks |
|-----------------|----------------------|----------------|
| | | |
| | | |
| | | |

Nationally Accredited Qualifications / Units of Competency

Please attach supporting evidence to your application or if insufficient space in the boxes provided.

Previous Courses / Study

| Course Name / Code | Institute | From / To | Completion Y / N |
|--------------------|-----------|-----------|------------------|
| | | | |
| | | | |
| | | | |

**Note:**

- Evidence must consist of a JP certified true copy of the qualification or statement of attainment. No non-certified photocopies will not be accepted.
- If providing a qualification, you must also provide a copy of the supporting document or transcript, of the units of competency / modules which made up the qualification.

Authenticity Statement

I declare that all evidence submitted in support of this RPL application is authentic and honest.

| Student Name: | Student Signature | Date: |
|---------------|-------------------|-------|
| | | |
| Witness Name: | Witness Signature | Date: |
| | | |

I have read all The Redcliffe Aero Club Recognition of Prior Learning Application process and guidelines and am aware that there may be additional fees outside of the standard per unit of competency fee in some circumstances. This is evaluated on a case by case basis and may consist of gap training.

I acknowledge that there may be additional charges for Dual Flights to video record my skill set while flying.

I also acknowledge that should my Recognition of Prior Learning not be deemed competent then I will be required to re-train in those phase periods of the course and will be liable for the financial obligations of those phases at the time of study.

I declare that I have read and understood all financial obligations associated with my Recognition of Prior Learning Application and agree to the requirements set out by The Redcliffe Aero Club.

| Student Name: | Student Signature | Date: |
|---------------|-------------------|-------|
| | | |